



KITTTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

November 20, 2014

TJ McDonald
1006 Emmerson Road
Ellensburg, WA 98926

RE: CU-14-00005 McDonald Administrative Conditional Use Permit

Dear Applicant,

On October 29, 2014 Kittitas County Community Development Services (CDS) received your application for the above Administrative Conditional Use Permit (ACUP). The application as submitted has been deemed **incomplete** by CDS until such time as the following are submitted:

- a. Complete SEPA checklist is filled out in its entirety on a valid SEPA application [WAC 197-11-315\(1\)](#);
- b. Revised site plan depicting :
 1. What Road the subject parcel gains access from;
 2. Label on canal (Owner);
- c. Kittitas County Code (KCC) [Chapter 17.60A.015](#) Questions 1-7.

KCC Chapter 15A.03.100(6) stipulates that:

"Consistency between the proposed project and applicable regulations or plan should be determined through a project review process that integrates land use and environmental impact analysis, so that governmental and public review of the proposed project, involving development regulations under Chapter [36.70A RCW](#), and environmental process under Chapter [43.21C RCW](#) run concurrently and not separately."

As per [KCC 15A.03.040 \(1\)\(b\)](#):

"... An incomplete application shall expire after 180 calendar days unless the requested supplemental information is submitted in complete form."

The requested material will need to be submitted to KCCDS on or before **May 19, 2015 at 5:00 pm** (180 days), in order to keep this application active. KCCDS's review will commence when all additional information is received. *The application will be processed under all codes in effect at the time a complete application is received by KCCDS.*

Feel free to contact me should have any questions, comments, or concerns.

Sincerely,

Kaycee Hathaway

Staff Planner

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